

# Constitution

of The

## Interfraternity Council

at The

University of Illinois at Urbana Champaign

Last Revised: November 2016

# Preamble

We, the members of the Interfraternity Council of the University of Illinois at Urbana-Champaign, in order to develop a greater fellowship among all Greek Letter Organizations, and to seek solutions to our common problems, and to assist each other and the University in attaining their educational and cultural objectives, do hereby establish this Constitution and Bylaws.

# Fraternity Objectives

We consider the fraternity responsible for a positive contribution to the primary functions of the University, and therefore we consider it under obligation to encourage the most complete personal development of its members intellectually, morally, physically, and socially.

Therefore, we declare:

- a) That the objectives and activities of the fraternity should be in entire accord with the aims and purposes of the institutions at which it has chapters.
- b) That the primary loyalty and responsibility of a student in his relations with his institution are to the institution and that the associations of any group of students as a chapter of a fraternity involve the definite responsibility of the group for the conduct of the individual.
- c) That the fraternity should promote conduct consistent with good morals and good taste.
- d) That the fraternity should create an atmosphere which will stimulate substantial intellectual progress and superior intellectual achievement.
- e) That the fraternity should maintain sanitary, safe, and wholesome physical conditions in the chapter house.
- f) That the fraternity should incorporate principles of sound business practice both in chapter finances and in the business relations of its members.

Adopted from: The Fraternity Criteria, The North-American Interfraternity Council

## **Article I. Name**

The general name of this organization shall be the 'Interfraternity Council of the University of Illinois', hereinafter referred to as the Interfraternity Council, the Council, or the IFC.

## **Article II. Membership**

There are two classes of membership in the IFC: full and associate. Membership and participation shall be free from discrimination based on race, religion, ethnic group, national origin, political persuasion, age, handicap or male sexual orientation. A Nondiscrimination Compliance Agreement shall be signed by all fraternity presidents at the beginning of every semester.

### **Section 2.01 Recognition of Associate Member Chapters**

To be recognized as an associate member chapter, a fraternity must:

- (a) be sponsored as a colony or interest group by a North-American Interfraternity Conference (NIC) or a National Pan-Hellenic Council (NPHC) or a National Association of Latino Fraternal Organizations (NALFO) organization. In the case the organization does not belong to one of these organizations, membership in the IFC will be determined by the Executive Board with advisement from the Office of Fraternity and Sorority Affairs and the Office of Registered Student Organizations, and;
- (b) be in good standing with the University, and;
- (c) in a petition for associate membership, submit for review to the Office of Fraternity & Sorority Affairs and the Executive Board:

- (i) its name, and;
- (ii) the names of its members and their student classifications, and;
- (iii) the names of its alumni advisors and patrons, and;
- (iv) a copy of its local Constitution and Bylaws, and;
- (v) a statement of its purposes, and;
- (vi) a record of its activities since its local inception, and;
- (vii) Proof of liability insurance coverage, and;
- (d) after favorable recommendation from the Office of Fraternity & Sorority Affairs and the Executive Board, receive a two-thirds vote of the President's Council, voting in a Regular Session by written ballot to affirm associate chapter membership, and;
- (e) after affirmation of President's Council, they must become recognized by the University as a student organization.

## **Section 2.02 Recognition of Full Member Chapters**

To be recognized as a full member chapter, a fraternity must:

- (a) be fully chartered on the University of Illinois campus by a North-American Interfraternity Conference (NIC) or a National Pan-Hellenic Council (NPHC) or a National Association of Latino Fraternal Organizations (NALFO) organization. In the case the organization does not belong to one of these organizations, membership in the IFC will be determined by the Executive Board with advisement from the Office of Fraternity and Sorority Affairs and the Office of Registered Student Organizations, and;
- (b) be recognized by the University of Illinois as a student organization and maintain formal sanction of Conduct Probation or lower with the University, and;
- (c) have been an associate member of the IFC and during that time must have met all of the obligations of an associate member, and;
- (d) receive two-thirds vote of the President's Council voting in a regular session by written ballot to affirm full chapter membership.

## **Article III. Organization**

- (a) The legislative powers of the IFC lie in the Presidents Council.
- (b) The administrative powers of the IFC lie in the IFC Executive Board.
- (c) The judicial powers of the IFC lie in the:
  - (i) Board of Fraternity Affairs, and;
  - (ii) Judicial Board.
- (d) Any other subsidiary council or services may be introduced by the Presidents Council or the Executive Board.

## **Article IV. Governing Documents**

- (a) The Governing Documents are instated to ensure a secure and solid foundation for which the ideals, goals, and standards of the council may continue to progress.
- (b) The Governing Documents will consist of the IFC Constitution and Bylaws.
- (c) The Governing Documents have been enacted by a two-thirds vote of the Presidents Council.
- (d) It is the responsibility of both full and associate member chapters to know and understand the Governing Documents.
- (e) The Judicial Board with the assistance of the Board of Fraternity Affairs and the Executive Board shall interpret the Governing Documents.
- (f) Presidents of the member chapters of the IFC shall be presented the Constitution and Bylaws each year.

## **Article V. Amendments**

- (a) This Constitution and Bylaws may be amended at any meeting by:

- (i) a two-thirds supermajority of full member chapter presidents, and;
  - (ii) the proposed amendment was presented in writing and distributed to all chapter presidents and members of the Executive Board one week in advance.
- (b) Quorum shall be defined as a simple majority of full member chapter presidents for Regular Session meetings and two-thirds of full member chapter presidents for Special Session meetings.
- (c) All meetings of the IFC Presidents Council and Judicial Board shall be governed by parliamentary law as set forth in the latest edition of 'Robert's Rules of Order' unless otherwise provided in this Constitution and Bylaws.

# Bylaws

of The

## Interfraternity Council

at The

University of Illinois at Urbana Champaign

Last Revised: February 2024

# **Article I. Purpose**

## **Section 1.01 Outline**

- (a) The Interfraternity Council shall be the cooperative organizational structure of undergraduate social fraternities at the University of Illinois;
- (b) it shall ensure the autonomy of its member fraternities to operate within the guidelines of the 'Fraternity Objectives';
- (c) it shall be a democratic and representative organization;
- (d) it shall assist its member fraternities to provide worthwhile living-learning experiences for its members;
- (e) it shall promote cooperation between member chapters;
- (f) it shall serve as a resource to assist member chapters in attaining their goals.

## **Section 1.02**

IFC shall promote the 'Basic Expectations of Fraternity Membership', as stated by the North-American Interfraternity Conference's Commission on Values and Ethics:

- (a) I will know and understand the ideals expressed in my fraternity Ritual and will strive to incorporate them in my daily life.
- (b) I will strive for academic achievement and practice academic integrity.
- (c) I will respect the dignity of all persons; therefore I will not physically, mentally, psychologically, or sexually abuse or haze any human being.
- (d) I will protect the health and safety of all human beings.
- (e) I will respect my property and the property of others; therefore, I will neither abuse nor tolerate the abuse of property.
- (f) I will meet my financial obligations in a timely manner.
- (g) I will neither use nor support the use of illegal drugs; I will neither misuse nor support the misuse of alcohol.
- (h) I acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore I will do all in my power to see that the chapter property is properly cleaned and maintained.



- (i) I will challenge all my fraternity members to abide by these fraternal expectations and will confront those who violate them.

### **Section 1.03**

The purpose of these Bylaws is to provide structure for the operation of the Interfraternity Council at the University of Illinois. These Bylaws are instated to ensure a secure and solid foundation for which the ideals, goals, and standards of the IFC may continue to progress.

### **Section 1.04**

It is the sole responsibility of each member chapter to abide by these Bylaws and its Amendments. Failure to abide by these laws shall result in appropriate disciplinary action delegated by the Judicial Board or the Board of Fraternity Affairs. Ignorance of the information contained within these Bylaws does not excuse failure to comply. It is the sole responsibility of each member chapter to become familiar with all information herein.

### **Section 1.05**

The enactment of these Bylaws makes void all previous Bylaws.

## **Article II. Member Chapters**

### **Section 2.01 Full Member Chapter Responsibilities**

A full member chapter shall:

- (a) pay all dues and fees owed to the IFC, and;
- (b) abide by this Constitution and Bylaws and all regulations adopted by the President's Council, and;
- (c) cooperate in any proceeding of the Judicial Board with which it may be involved and abide by all Judicial Board rulings affecting it, and;
- (d) cooperate with all administrative actions of the Executive Board, and;
- (e) maintain an updated list of all its members (active and associate/pledge), officers, advisors, and corporation board members in the Office of Fraternity and Sorority Affairs, and;
- (f) maintain an updated list of grade release cards in the Office of Fraternity and Sorority Affairs, and;
- (g) maintain at least the required minimum cumulative chapter grade point average, Summer Term excluded, as determined by this Constitution and Bylaws, and;
- (h) abide by all University regulations and policies, and;
- (i) encourage members to uphold the values of the University of Illinois fraternity and sorority community as defined by the Office of the Dean of Students, and;
- (j) attend at least 85% of President Council meetings each semester and 100% of all Election Sessions, and;
- (k) meet and maintain at least Satisfactory standing as outlined in the Illinois Greek Initiative.

### **Section 2.02 Full Member Chapter Rights**

A full member chapter may:

- (a) have all privileges and rights under this Constitution and Bylaws except as limited by the actions of the Judicial Board, the Board of Fraternity Affairs, or the University of Illinois, and;

- (b) participate in all IFC-sponsored programs, and;
- (c) speak at President's Council meetings, and;
- (d) vote at meetings of the Presidents Council, and;
- (e) have its members, as they are eligible, hold elected and appointed offices of the IFC and BFA, and;
- (f) participate in the fraternity division of intramural sports, and;
- (g) participate in IFC committees.

### **Section 2.03 Associate Member Chapter Responsibilities**

An associate member chapter shall:

- (a) pay all dues and fees owed to the IFC, and;
- (b) abide by this Constitution and Bylaws and all regulations adopted by the Presidents Council, and;
- (c) cooperate in any proceeding of the Judicial Board with which it may be involved and abide by all Judicial Board rulings affecting it, and;
- (d) cooperate with all administrative actions of the Executive Board, and;
- (e) maintain an updated list of all its members (active and associate/pledge), officers, advisors, and corporation board members with the Office of Fraternity and Sorority Affairs, and;
- (f) maintain an updated list of grade release cards in the Office of Fraternity and Sorority Affairs, and;
- (g) if it is seeking a Charter from a NIC or NPHC or NALFO member group, inform the Office of Fraternity and Sorority Affairs of its progress to that end, and;
- (h) maintain at least the required minimum cumulative chapter grade point average, Summer Term excluded, as determined by this Constitution and Bylaws, and;
- (i) abide by all University regulations and policies, and;
- (j) encourage members to uphold the values of the University of Illinois fraternity and sorority community as defined by the Office of the Dean of Students, and;
- (k) attend at least 85% of President Council meetings each semester.

## **Section 2.04 Associate Member Chapter Rights**

An associate member chapter may:

- (a) have all privileges and rights under this Constitution and Bylaws except as limited by the actions of the Judicial Board, the Board of Fraternity Affairs, or the University of Illinois, and;
- (b) participate in all IFC-sponsored programs, and;
- (c) speak at President's Council meetings, and;
- (d) participate in the fraternity division of intramural sports;
- (e) participate in IFC committees.

## **Section 2.05 Member Chapter Dues**

In accordance with Article II Section 2.01 and Article II Section 2.03, all member chapters must pay all dues and fees owed to the Interfraternity Council.

- (a) Chapter dues are \$12/member/semester;
- (b) the IFC must invoice chapters at least four weeks prior to the due date;
- (c) chapters will be fined \$.50/member/day for late IFC dues;
- (d) chapters receiving Satisfactory or Exceptional IGI status as determined by the Executive Vice President will receive deductions to their dues each semester for the following calendar year according to the following scale:

- (i) No deductions shall be given for Chapters below the Satisfactory status of 60%;
- (ii) Any Chapter receiving Exceptional status, 85%, shall receive 50% off their dues;
- (iii) Any Chapter with an IGI status between 60% and 85% completion shall receive a reduction in dues within the range of 10% to 50%. The percent in reduction should be linearly proportional to their percentage of completion between Satisfactory and Exceptional status. A Chapter with 60% completion shall receive exactly 10% off their dues while a Chapter with 75% completion shall receive  $\left(\frac{75-60}{85-60}\right) \times (50-10) + 10\% = 34\%$  off their dues. Similarly a Chapter with 80% completion shall receive  $\left(\frac{80-60}{85-60}\right) \times (50-10) + 10\% = 42\%$  off their dues.

## **Section 2.06 Standing**

Standing with the Interfraternity Council is determined as follows:

- (a) an associate member chapter that satisfies Article II Section 2.03 and a full member chapter that satisfies Article II Section 2.01 are in good standing with the Interfraternity Council;
- (b) an associate member chapter may lose its good standing with the IFC if it is found responsible for violating any part of Article II Section 2.03 and a full member chapter may lose its good standing with the IFC if it is found responsible for violating any part of Article II Section 2.01;
- (c) in accordance with the Interfraternity Council Judicial Board Bylaws, a member chapter that loses its good standing shall be subject to sanction which may include loss of privileges granted in this document as determined by the IFC Judicial Board and/or the Board of Fraternity Affairs.

# **Article III. President's Council**

## **Section 3.01 Members**

The President's Council shall be composed of the President of all member fraternities.

Each president shall:

- (a) attend each Regular Session, Special Session, and each Election Meeting or, once a semester, have another executive officer from his Chapter substitute for him, and;
- (b) abide by this Constitution and Bylaws and any regulation passed by the Presidents Council, and;
- (c) cooperate in any proceeding of the Judicial Board with which he may be involved and abide by any Judicial Board ruling affecting his fraternity, and;
- (d) cooperate with all administrative actions of the Executive Board.

## **Section 3.02 Powers**

The legislative powers of the IFC lie in the Presidents Council which shall:

- (a) formulate all regulations that are necessary to maintain and execute the purposes of the IFC, and;
- (b) receive and conduct all business appropriately before it under this Constitution and Bylaws, and;
- (c) meet bi-monthly in Regular Session during each full month of the Fall and Spring semesters and meet in Special Session upon the vote of written request of a majority of its members, and;
- (d) meet annually in an Election Meeting to elect the student members of the Executive Board for the ensuing term at a time specified by the Executive Board and announced six weeks in advance, and;
- (e) receive and vote on the IFC operating budget as submitted by the Vice President of Operations and approved by the Executive Board, with a majority vote necessary for its adoption.

## **Section 3.03 Rights**

The Presidents Council may:

- (a) amend this Constitution and Bylaws in accordance with Article V of the Constitution, and;
- (b) recall any administrative action of the President of the Executive Board by a two-thirds vote, and;
- (c) by a majority vote, uniformly assess member fraternities financially when necessary.

# Article IV. Executive Board

## Section 4.01 Outline

The IFC Executive Board is composed of, in a ranked order, the:

- President
- Executive Vice President
- Vice President of Operations
- Vice President of Standards
- Vice President of Risk Management
- Vice President of Membership Development
- Vice President of Recruitment
- Vice President of Scholarship & Service
- Vice President of Public Relations

The administrative powers of the IFC lie in the Executive Board which shall enforce this Constitution and Bylaws and any regulations passed by the Presidents Council. The IFC Executive Board shall:

- (a) by administrative action not contrary to the authority granted to the Presidents Council, the Judicial Board, or the Board of Fraternity Affairs, facilitate on a daily basis the smooth operation of the IFC in accordance with its purpose and role, and;
- (b) submit annually to the Presidents Council a proposed operating budget, and;
- (c) oversee the function of any committee placed into its custody by the President's Council, and;
- (d) set the date for the Election Meeting and the Judicial Board Election Meeting, and;
- (e) have a representative meet at least monthly with the Panhellenic Council, Black Greek Council, and United Greek Council officers to discuss mutual concerns and programs and to work for the betterment of our fraternity and sorority



community, and;

- (f) meet in Regular Board Meetings at least four times a month during each full month of the Fall and Spring semesters and in Special Board Meetings at the request of the President or the IFC advisor, and;
- (g) publish an end-of-semester report of accomplishments and concerns and distribute copies to chapters, chapter advisors, house corporation officers, key university officials and faculty members, media contacts, community leaders, general fraternity headquarters, and the National Interfraternity Conference.

## **Section 4.02 Executive Board Officer Requirements**

- (a) Officers must, at the time of their election and for the duration of their position, hold a cumulative GPA of no less than 3.00;
- (b) No officer shall hold an executive board position in their respective chapter for the duration of their term;
- (c) The above two conditions may be waived through approval of a petition from both the Director of Fraternity and Sorority Affairs and a majority vote of the Executive Board;
- (d) No more than two members of the Executive Board may be from one particular chapter;
- (e) Each Executive Board Member shall hold office for one calendar year from the date on which he was elected or appointed unless:
  - (i) He was elected or appointed to fill a vacancy in office, in which case he shall finish the term of the officer he replaced, or;
  - (ii) he is removed from office by a three-fourths vote of the Presidents Council only after the officer has had a chance to hear the charges against him and rebut them, or;
  - (iii) the election date is changed, or;
  - (iv) he becomes elected to the executive board of his fraternity of his own fraternity, or;
- (f) failure to meet any of these standards will result in the officer facing review which

is to be carried out as follows:

- (i) The officer being removed from office will be informed in writing of the proceedings twenty-four hours in advance of the process;
- (ii) If a motion is made to remove the President, the Executive Vice President shall call the meeting and run the proceedings;
- (iii) A three-fourths majority vote by the Executive Board shall be required for removal;
- (iv) If passed, the removal is immediately taken into effect;
- (v) Removal from office may be warranted from the following:
  - 1) if not acting with the highest regard to ethical or moral standards in the representation of the University of Illinois Interfraternity Council;
  - 2) blatant disregard for the Interfraternity Council policies or procedures of the University of Illinois;
  - 3) if more than three Executive Board meetings and President's Council meetings are not attended without being excused by the President;
  - 4) if a conflict of interest to their IFC duties arises;
  - 5) or if grades fall below the required 3.0 GPA, or if he holds an executive board office in his own fraternity in the absence of an approved petition.

## **Section 4.03 President**

- (a) preside over all sessions of the Presidents Council and Executive Board meetings;
- (b) represent the IFC on any University or student committee as necessary;
- (c) oversee all of the work of the IFC and coordinate projects for the betterment of the council;
- (d) have the authority to assign additional responsibilities to the IFC Executive Board Officers and ensure these responsibilities are completed;
- (e) inform the IFC advisor of all IFC business and present business to the Presidents Council when necessary and appropriate;

- (f) Maintain a complete and up--to--date president's file which will include a copy of the current IFC Constitution and Bylaws and the operating budget as well as copies of reports, correspondence, and minutes that may be pertinent;
- (g) have the authority to call Special Sessions of both the Executive Board and the Presidents Council at his discretion;
- (h) have the authority to appoint and disband special committees;
- (i) cooperate with the presidents of the Panhellenic Council, Black Greek Council, and United Greek Council in order to advance the interests of the IFC as well as those of our fraternity and sorority community;
- (j) vote at Presidents Council meetings to break a tie. In the case of a conflict of interest the tie-breaking vote shall fall to the next highest ranking neutral executive board member;
- (k) be responsible for coordinating Executive Board retreats;
- (l) have the authority to veto any legislation passed by the Presidents Council with a three-quarters vote of the Presidents Council necessary to overturn said veto;
- (m) with the help of the Executive Board and the Presidents Council, revisit the IFC Strategic Plan and make changes where necessary;
- (n) serve as a member of the Board of Fraternity Affairs;
- (o) serve as the sole undergraduate spokesman for the Interfraternity Council.

#### **Section 4.04 Executive Vice President**

- (a) Assists the President and works to maintain the professionalism of the IFC Executive Board;
- (b) be responsible for the administrative tasks related to the IFC Executive Board;
- (c) oversee the implementation and continuous improvement of the Illinois Greek Initiative including collaborating with the Vice President of Operations regarding benefits and the Vice President of Standards regarding consequences;
- (d) act as liaison between the chapter presidents and the Executive Board to ensure proper communication between the groups;
- (e) be responsible for disseminating any information deemed necessary by the Executive Board and deliver mail that a member chapter may receive in the IFC

mailbox;

- (f) prepare and distribute the agenda for each Presidents Council session and Executive Board meeting;
- (g) update the Executive Board on any correspondence received or sent on behalf of the council;
- (h) develop, maintain and make available for publication a one-year calendar of events;
- (i) oversee registration and operations for the Council Officers Retreat and AFLV Conference;
- (j) maintain, manage, and oversee accurate copies of all IFC governing documents including the IFC Constitution and Bylaws, the Judicial Board Bylaws, and the Board of Fraternity Affairs Constitution and Bylaws;
- (k) take charge of any merchandise or apparel related business on behalf of the Executive Board;
- (l) must plan at least one community event each semester.

## **Section 4.05 Vice President of Operations**

- (a) serve as secretary and take the minutes at each session of the Presidents Council and Executive Board meetings to be made available for publication, President's Council minutes should also be distributed via email;
- (b) prepare a budget for the Executive Board to submit to the Presidents Council and ultimately publish online;
- (c) regulate the finances of the IFC in strict line with the budget and authorize all IFC expenditures;
- (d) collect all payments owed to IFC and notify the IFC President and Vice President of Standards when a member fraternity is in arrears;
- (e) pay all bills owed by the IFC;
- (f) report the financial status of the IFC to the Presidents Council twice each semester and publish spending reports online with the same frequency;
- (g) maintain communication with all parties involved in the status of the long-term emergency fund;

- (h) maintain communication with all parties involved in the status of the Endowment Fund, report to President's Council on allocation annually and present opportunities for expansion to the Executive Board;
- (i) coordinate one program per year with chapter treasurers to give new ideas and more effective methods for chapter financial management;

## **Section 4.06 Vice President of Standards**

- (a) chair the eight-man Judicial Board that hears cases involving member chapter discipline;
- (b) abide by the guidelines set out by the Judicial Board Bylaws providing they do not conflict with this Constitution and Bylaws;
- (c) serve as parliamentarian during hearings before the Judicial Board;
- (d) Maintain records of attendance at President's Council and other special meetings;
- (e) maintain a record of action items and attendance for individual Executive Board Officers taken from executive board meetings and seek to align these with the strategic plan set out by the President. Compare this list at executive board meetings with that maintained by the advisor;
- (f) actively follow up with Chapters who have poor attendance, shortcomings regarding IGI, risk management etc., schedule meetings with the respective Chapter Presidents to act as a warning of behalf of the Executive Board;
- (g) not serve on any other University Committees, have a position within the IFC structure, nor within his Fraternity where a conflict of interest may occur and shall be obligated to remove himself said committee or position should a situation arise;
- (h) Send correspondence of any official disciplinary action or warnings within two weeks of the incident occurring.

## **Section 4.07 Vice President of Risk Management**

- (a) educate member chapters on risk management issues such as alcohol, sexual

- assault, drugs, and hazing workshops and guest speakers when appropriate.
- (b) maintain communication with chapter presidents and risk managers to ensure safety at member chapter events;
  - (c) direct and ensure the oversight of the Social Alcohol Ban within the fraternity community, including:
    - (i) conduct random fraternity house checks with members of the Executive Board
    - (ii) communicate with fraternity Presidents in regards to their responsibilities during Social Alcohol Ban
    - (iii) report any incidents from infractions of the Social Alcohol Ban to the Vice President of Standards
  - (d) with the assistance of the Panhellenic Council Vice President of Risk Management, administrate and oversee the Kolusis Observation program including:
    - (i) conduct interviews for potential observers
    - (ii) coordinate a training session for new observers
    - (iii) assign the Kolusis observers weekly events
    - (iv) maintain records of observer assignments
  - (e) coordinate educational meetings of member chapter presidents, social chairs and risk managers where the entirety of the event registration process and Kolusis Observation program should be explained to them.
  - (f) maintain accurate and up-to-date copies of the Risk Management and Kolusis policies ensuring that these documents are easily accessible by member chapters;
  - (g) maintain record of chapter events, sanctions, and kolusis observations;
  - (h) not serve on any other University Committees, have a position within the IFC structure, nor within his Fraternity where a conflict of interest may occur and shall be obligated to remove himself said committee or position should a situation arise;
  - (i) be the chief investigator of any incidents when deemed necessary and appropriate by the IFC President. These investigations shall remain confidential

and shall be presented to the Judicial Board for review if deemed appropriate by the Vice President of Standards;

- (j) at the discretion of the IFC President, represent the Interfraternity Council on University committees that deal with safety of campus, the community, or the students;
- (k) work closely with Interfraternity Council advisor and executive board, and if necessary the police, to ensure safety within fraternity community during Unofficial, report any infractions by fraternities to University officials
- (l) oversee the Director of Kolusis, whose duties are outlined in Article VIII.

#### **Section 4.08 Vice President of Membership Development**

- (a) along with his Panhellenic Council counterpart, serve as co-director of the Emerging Leaders Conference responsible for planning facilitating the event activities;
- (b) foster better relationships with IFC alumni including seeking to organize networking events for active members;
- (c) work with the Career Center to provide career workshops and resources for chapters;
- (d) schedule at least one meeting for new member educators per semester and serve as a resource for those educators;
- (e) schedule, organize and run the New Member Welcome to Greek Life Presentation, to be attended by all new members, presidents, and new member educators;
- (f) required to plan at least one membership development event each semester.

#### **Section 4.09 Vice President of Recruitment**

- (a) with the assistance of the Vice President of Risk Management, ensure that all member chapter recruitment activities are carried out in a manner that is consistent with the established rules and regulations governing fraternity recruitment;

- (b) coordinate any fraternity and sorority community -wide recruitment programming;
- (c) recommend programs to the Executive Board that may be beneficial to fraternity recruitment efforts;
- (d) be available to aid member fraternities with their own recruitment programs;
- (e) conduct a meeting and/or workshop each semester with chapter recruitment chairs to discuss recruitment policies and formulate recommendations for the Presidents Council;
- (f) in conjunction with the IFC Advisor, help facilitate any fraternity expansion efforts at the University of Illinois by maintaining communication with the interest group;
- (g) develop and present recruitment information to incoming students;
- (h) with the assistance of the Vice President of Public Relations, coordinate marketing efforts to promote the fraternity and sorority community at the University of Illinois.
- (i) develop and maintain relationships with on-campus organizations which may benefit our outreach to incoming students including the international office and athletics department;

#### **Section 4.10 Vice President of Scholarship & Service**

- (a) Serve as a resource to member chapters, specifically in regards to the areas of service, scholarship, philanthropy, and environmental sustainability
- (b) Maintain correspondence with member chapters including opportunities regarding service, philanthropy, environmental protection and furthering education;
- (c) serve as co--director of the Greek Oscars, overseeing the Greek Oscars committee and assisting with the planning and facilitating of event activities;
- (d) plan and execute at least one cross-council philanthropy event each semester
- (e) work closely with chapters who fail to meet the IFC scholarship requirement to assist them in developing a successful and practical scholarship program;
- (f) schedule at least one meeting for scholarship chairmen per semester and serve as a resource for those chairmen;
- (g) schedule at least one meeting for service and philanthropy chairmen per



- semester and serve as a resource for those chairmen
- (h) Oversee online submissions of service hours and charitable givings, and with the support of the Vice President of Public Relations, promote these accomplishments to the general public;
  - (i) Oversee online applications for philanthropic sponsorship
  - (j) Oversee online applications for environmental sustainability sponsorship;
  - (k) foster relationships with faculty;
  - (l) collaborate with the University of Illinois chapter of the Order of Omega on scholarship programming;
  - (m) If deemed necessary, appoint a Director of Service to assist in the manual implementation of the service and philanthropy data collected via the website;
  - (n) administer the "Fraternity Man of the Month" scholarship.

#### **Section 4.11 Vice President of Public Relations**

- (a) Maintain and update all IFC Social Media on a regular basis;
- (b) promote the fraternity and sorority community and its achievements through social media and local media outlets;
- (c) maintain and improve the Illinois IFC website and all digital endeavors of the council;
- (d) ensure that IFC content (minutes, bylaws, spending reports etc) are readily available on the IFC website for chapters to reference;
- (e) implement all methods of data collections such as forms on the website for programs such as IGI or Fraternity Man of the Month;
- (f) coordinate with other officers to promote their events;
- (g) maintain the google drive and email accounts of the Executive Board;
- (h) be responsible for sourcing promotional and informational material from Chapters including details of their philanthropy events.

## **Article V. Selection of Officers**

The Presidents Council shall elect all the members of the Executive Board at its annual Election Meeting.

### **Section 5.01 Applications & Slating**

- (a) Applications are required for all Executive Board positions and will be accepted from Interfraternity Council affiliated members whose fraternities hold active membership and are in good standing.
- (b) Applications shall be distributed four weeks in advance of the election and are to be submitted two weeks later, or at the discretion of the current Executive Board. Candidates should provide a ranking of their first, second, and third preference for slating consideration.
- (c) The current Executive Board shall review all applications, approving the slating for each position by a majority vote. The creation of this slate is to serve as the outgoing Executive Board's endorsement of candidate's fitness for office.
- (d) Ideally three candidates shall be slated for each office, with a maximum of four candidates per position. Each candidate shall only be slated for a maximum of two positions.
- (e) One week prior to elections, each chapter will be provided with the slate including the application and resume of each candidate.
- (f) Slated candidates and unsuccessful applicants alike shall also be provided with the slate more than a week in advance of the election. Slated candidates should be made aware of the voting procedure, availability of the Bylaws, and asked to provide a headshot.

### **Section 5.02 Election Meeting Procedures**

- (a) The outgoing Executive Board shall set and announce the date for the Election Meeting at least six weeks before the Election Meeting.
- (b) For the entirety of the election, candidates will be asked to wait in a separate room (candidate's room) under the authority of an outgoing Executive Board

Officer. Candidates should only enter the election room in order to give their speech.

- (c) Before proceedings begin, candidates should be made aware of the election format with special mention of the procedure for questioning and running from the floor.
- (d) The formal proceedings shall begin in the election room with a verification that quorum has been reached followed by a presentation of the slate and an overview of the voting procedures. Resumes, applications, and headshots of each candidate should be made available electronically to all voting individuals.
- (e) Voting for each Executive Board position shall take place one at a time, in descending order by rank. The procedure for each position should begin with a reading of that position's responsibilities as outlined by the Bylaws.
- (f) Candidates shall then, in alphabetical order, present their qualifications and goals for the office he seeks within three minutes, except for the candidates for President, who shall have five minutes.
- (g) Following each candidate's speech, he will be individually asked one question from the respective outgoing officer; this question is to be the same for all candidate within a position.
- (h) Any voting member of the audience may then question the candidate for up to five minutes or three questions, whichever is reached first. At this point the candidate will be asked to return to the waiting room and the next candidate will be asked to begin his speech.
- (i) Once the final candidate for each position has been questioned, there will be a five-minute period in which the President's Council will be asked to discuss the candidates. This discussion will be limited to 30 seconds per comment and 5 minutes total. No outgoing Executive Board member may show favor to any candidate.
- (j) At the conclusion of this discussion, voting for that office shall be carried out as follows:

- (i) A presentation of candidates' names and headshots shall be made available to all voting members, ideally by projector.
- (ii) Voting shall be conducted by written or electronic ballot.
- (iii) If, on the first vote, no candidate has received a majority, the candidate receiving the lowest number of votes shall be dropped from consideration and a revote among the remaining candidates shall be taken. This process shall be repeated until one candidate achieves a majority.
- (iv) the IFC Advisor and one outgoing Executive Board Officer shall count the ballots while the President shall announce the outcome.
- (v) In the case of a tie, the President shall cast the tie-breaking vote except in the case where he may have a conflict of interest in which instance the vote shall fall to the next highest ranking officer without such a conflict.
- (vi) The candidate's room shall also be made aware of every result immediately
- (vii) If a candidate is not elected to his highest slated position, he has the option to be included as a candidate for any remaining positions and should inform the nearest Executive Board Officer as such. No candidate may run from the floor for a position slated above his own.
- (k) if the President of a voting Chapter is also a slated candidate, he may not vote at any point in the election proceedings and should have another executive officer from his Chapter represent him in this matter;
- (l) the Presidents Council may conduct no business other than the election at the Election Meeting.

### **Section 5.03 Vacancy of Executive Board Office**

If an elected office, except that of President, becomes vacant during the middle of a term the vacancy shall be filled as follows:

- (a) the Executive Board shall open the vacated office to all eligible candidates.
- (b) the Executive Board shall slate up to 3 candidates under the same guidelines previously outlined.
- (c) the Presidents Council shall vote by written ballot;

- (d) if, on the first vote, no candidate has received a majority, the candidate receiving the lowest number of votes shall be dropped from consideration and a revote among the remaining candidates shall be taken. This process shall be repeated until one candidate achieves a majority;
- (e) the IFC Advisor and one current Executive Board Officer shall count the ballots while the President shall announce the outcome.
- (f) If the office of President becomes vacant during the middle of a term the Executive Vice President shall assume the duties of the President until there is a special election for the replacement of the President by the Presidents Council.

# **Article VI. Appointed Directors**

## **Section 6.01 Appointment**

Applications for each Director position will be made available to all eligible fraternity men. The decision to pursue the appointment of a Director is at the discretion of the Executive Officer who will oversee that Director's duties and responsibilities. This Officer will also be responsible, in collaboration with the Executive Board, for appointing his Director.

## **Section 6.02 Director of Kolusis**

- (a) Reports to the Vice President of Risk Management;
- (b) Communicates actively with the Certified Housing Office and act as an effective liaison between this office and the Greek community;
- (c) assists the Vice President of Risk Management in assigning Kolusis observer assignments, conducting weekly Kolusis meetings, and keeping records of Kolusis observations.

## **Section 6.03 Director of Service**

- (a) reports to the Vice President of Scholarship and Service;
- (b) assists in collecting and recording member chapter service hours and conducting service chairmen meetings.

## **Section 6.04 Director of Marketing**

- (a) Reports to the Vice President of Public Relations;
- (b) assists with the maintenance and coordination of all IFC digital media;
- (c) manages all digital content (flyers, graphics, posters, banners, etc.);
- (d) oversees the graphics budget and is the primary relationship manager with graphic design companies;
- (e) conduct public relations programming and responsible for relations with media

outlets;

- (f) assist in special projects in coordination with the other executive members, particularly the Vice President of Public Relations.

# **Article VII. Board of Fraternity Affairs**

## **Section 7.01 Outline**

The Board of Fraternity Affairs (BFA) shall have jurisdiction over all men's social undergraduate fraternities operating on the Urbana-Champaign campus, and shall function under its own Bylaws that will not conflict with this Council's Constitution & Bylaws.

# **Article VIII. Judicial Board**

## **Section 8.01 Outline**

The IFC Judicial Board has been designed by the Board of Fraternity Affairs as the board with the original jurisdiction to hear and render decisions in all disciplinary cases involving group activities of men's social undergraduate fraternities at the University of Illinois at Urbana-Champaign, unless the Board of Fraternity Affairs determines to exercise original jurisdiction and in all cases regarding sexual assault. The Interfraternity Council Judicial Board will utilize The Student Disciplinary Procedures as outlined by the Office for Student Conflict Resolution.

## **Section 8.02 Judicial Board Members**

The Judicial Board shall be composed of the Vice President of Standards, who shall serve as chairman during Judicial Board hearings, and the eight voting members of the Judicial Board including one Head Juror and one Assistant Head Juror. All members of the Judicial Board shall meet the following requirements:

- (a) maintain a minimum 3.00 cumulative grade point average, and;
- (b) not serve on any other University Committees of conflict or have a position within the IFC structure, nor his Fraternity, nor serve in any other capacity where a conflict of interest can occur. This includes, but is not limited to, working for an organization, company, or service that benefits substantially from business



attributable to fraternities and where sanctions by the Judicial Board may impede or otherwise discourage said business. The Executive Board has the authority to decide what constitutes a conflict of interest when candidates for office are being considered, and;

- (c) be familiar or familiarize himself with the Kolusis Guidelines, the IFC Bylaws, the IFC Constitution, and the IFC Judicial Board Hearing Protocol and Procedures, and;
- (d) attend the Judicial Board training session to become proficient in utilizing an objective and fair method of interrogation and deliberation.
- (e) not make public or otherwise discuss the outcomes and, if applicable, the sanctions imposed upon fraternities. Discussion of sanctions or the lack thereof is limited to deliberations within the context of a Judicial Board Hearing. Any other relevant conversations are left to the Vice President of Standards and include, but are not limited to, conversations with Greek Advisors, University Officials, and the Police.
- (f) Each Judicial Board shall hold office until the newly elected Judicial board completes training unless:
  - (i) he was elected or appointed to fill a vacancy in office, in which case he shall finish the term of the officer he replaced, or;
  - (ii) he violates any of the qualifications of Judicial Board and Investigative Committee members outlined in Article IX Section C of these bylaws;
  - (iii) the election date is changed, or;
  - (iv) he violates the University of Illinois Student Code of Conduct;
  - (v) he is deemed to act or behave in a way that is not representative of the purpose and values of the Interfraternity Council at the discretion of the Executive Board.

### **Section 8.03 Selection of The Judicial Board**

The President and the Vice President of Standards will host Judicial Board election interviews to select candidates. This procedure will be outlined as follows:

- (a) Applications shall be distributed at least three weeks in advance of the election

and are to be submitted two weeks later, or at the discretion of the current Executive Board;

- (b) The current Executive Board shall review all applications, approving the slating of up to 20 candidates;
- (c) The President and VP of Standards will be provided with a list of candidates with room for notes as well as have the applications of the candidates made available to them electronically;
- (d) Each candidate for office shall interview with the President and VP of Standards. The first 2 minutes of the interview will consist of the candidate giving a brief speech about their qualifications/goals for office. The following time will be set aside for questioning;
- (e) The President and VP of Standards will deliberate following each interview before calling in the next candidate;
- (f) Following all interviews, the President and VP of Standards will rank the top 8 candidates;
- (g) The highest ranked candidate shall be named as the Head Juror. The second highest ranked candidate shall be named as the Assistant Head Juror. The remaining 6 candidates in the top 8 shall be named as the remaining 6 members of the Judicial Board;
- (h) Following the appointment of the top 8 candidates by the President and VP of Standards, a vote must take place by the President's Council in order to confirm the Judicial Board. The majority of Presidents must vote in favor of the selections to approve the selected Judicial Board, otherwise a traditional election will have to be held in place of these proceedings;
- (i) If an elected office, except that of Head Juror, becomes vacant during the middle of a term the vacancy shall be filled in the same procedure outline for filling a vacancy on the Executive Board outlined in Section 5.03. If the position of Head Juror should become vacant, the Assistant Head Juror shall assume his position permanently;

In the instance that the President's Council does not vote in favor of confirming the

selected Judicial Board, the following procedures will replace items (c) through (h):

- (c) the Presidents Council will be provided with a list of candidates with room for notes as well as have the headshots and applications of the candidates made available to them electronically;
- (d) at the Election Meeting each candidate for office shall present his qualifications and goals for the office he seeks within two minutes;
- (e) Any voting member of the audience may then question the candidate for up to 2 minutes;
- (f) Once the final candidate has been questioned, there will be a discussion period in which the President's Council will be asked to list the pros and cons of the candidates. This discussion will be limited to 30 seconds per comment and 5 minutes total. No outgoing Executive Board member may show favor to any candidate.
- (g) each full member Chapter shall then cast, either electronically or by written ballot, five weighted votes of the following value: 10,7,5,3, and 1, to be used on five unique candidates or abstained from;
- (h) the IFC Advisor and one teller appointed by the President shall count the ballots;
- (i) the President shall announce the outcome of each vote;
- (j) The candidate receiving the highest total value of votes (number of votes multiplied by their weighting for preference) shall be named as the Head Juror. The candidate receiving the second highest value in votes shall be named Assistant Head Juror. The six candidates receiving the next six highest values in votes shall be named as the remaining six members of the Judicial Board;
- (k) In the case of a tie, the President shall cast the tie-breaking vote except if there is a possible conflict of interest in which instance the vote shall fall to the next highest ranking officer without such a conflict;
- (l) the Presidents Council may conduct no business other than the election at the Election Meeting.

## Section 8.04 Operations

The Judicial Board shall:

- (a) hear and rule on all violations of the Risk Management Policy, the Constitution and Bylaws of the IFC, and the Student Code, and;
- (b) when appropriate, direct appeals to the Board of Fraternity Affairs, and;
- (c) meet upon receipt of sufficient written evidence warranting investigation into any violation, and;
- (d) have the power to place sanctions as deemed necessary. This power comes under the sanctions of and in accordance with the guidelines set forth by the Board of Fraternity Affairs, and;
- (e) function under the IFC Judicial Board Bylaws, which shall not conflict with this Constitution and Bylaws.
- (f) review the IFC Constitution and Bylaws annually. Recommendations should be made to the IFC Executive Board for review before proposal to the Presidents Council.
- (g) review any case brought before them with regards to an Executive Board member whose cumulative GPA falls or remains below a 3.00 at any time during their term. The Judicial Board shall present their recommendation to the Presidents Council for voting.
- (h) In the event that the Vice President of Standards is unable to serve in his position as chairman of the Judicial Board and Investigative Committee for a definite period of time, such as an individual case in a hearing:
  - (i) the Head Juror shall take on the duties of the Vice President of Standards and the Assistant Head Juror shall take on the duties of the Head Juror;
  - (ii) both terms in this capacity is limited to the extent of the Vice President of Standards' incapacity to serve;
  - (iii) a conflict of interest as it pertains to the Vice President of Standards is determined by the Executive Board and includes, but is not limited to, a case in which the Vice President of Standards' fraternity is involved.
- (i) Quorum must be maintained for a Judicial Board case to be deemed valid. Quorum for the Judicial Board shall be defined as six voting members and the

Vice President of Standards or six voting members and the Head Juror.

## **Article IX. Inter-fraternity Council Advisor**

The IFC Advisors are the staff of the Fraternity and Sorority Affairs Office and shall:

- (a) attend all sessions of the Presidents Council and Executive Board meetings;
- (b) remain informed of all pertinent IFC business;
- (c) have the authority to appoint adjunct advisors to assist the IFC with special operations;
- (d) maintain an up to date copy of action items for members of the Executive Board;
- (e) review this list in comparison to that maintained by the Vice President of Standards at the beginning of each Executive Board meeting;
- (f) be the ex-officio member of the Board of Fraternity Affairs

## **Article X. Recruitment**

- (a) Any male undergraduate student enrolled at the University of Illinois who is not encumbered by the University is eligible to join an IFC member chapter. Eligibility of students who identify as transgender, gender-neutral, or any non-traditional gender, shall be left to the discretion of the individual chapter.
- (b) The Interfraternity Council will enforce any recruitment rules that are set forth by the Vice President of Recruitment and ratified by the Presidents Council.
- (c) Social Alcohol Ban refers to the 4-week period at the beginning of each academic semester in which all social events with alcohol are prohibited. The Social Alcohol Ban shall begin 7 days prior to the first day of classes each term and end exactly 4 calendar weeks after the beginning date. No alcohol may ever be present at a recruitment event however Social Alcohol Ban applies to all social events as stipulated by Risk Management Policy.

## **Article XI. New Member Regulations**

- (a) Pledging, by its very nature, must be performed in a constructive manner. Pursuant to this purpose, there shall be no hazing by any fraternity or any of its members.
- (b) Hazing is, but not limited to, any action taken or situation created, whether on or off fraternity premises, which is likely to result in mental or physical discomfort, embarrassment, harassment, moral or social degradation, late work sessions which interfere with scholastic activities, and any other activities which are not consistent with either fraternal law or the regulations and policies of any education institution, state, or federal law, and is expressly forbidden.
- (c) All necessary measures will be taken to assure the confidentiality of any individual or organization issuing a hazing complaint.

## **Article XII. Scholarship Standard**

It is the immediate goal of the Interfraternity Council for each chapter to maintain a minimum grade point average, of 2.75. The following sanction will be enforced for failure to meet this standard and will take place over one academic semester. The entire cycle of sanctions will, thus, fall over three consecutive semesters.

- (a) Any chapter falling below the required GPA in any semester will be placed on Academic Support. The President, Scholarship Chairmen, and Pledge/New Member Educator of the chapter will be required to meet with the Vice President of Scholarship and Service to develop a written plan of action. The plan should be submitted to the Executive Board and the Director of Fraternity and Sorority Affairs by the third week of the semester. A letter will be sent to the chapter's National Headquarters or Alumni Board of Governors (in absence of a Nations Organization) informing them of the chapter's current status. Copies of the letter will be sent to the Chapter and Faculty Advisors, the Assistant Dean of Fraternity

and Sorority Affairs Office. The Vice President of Scholarship and Service shall again meet with the chapter officers during the eighth week of the semester to evaluate the chapter's progress. If deemed necessary by the Vice President of Scholarship and Service, the Scholarship Committee may change the plan to better facilitate development;

- (b) Any chapter falling below the required GPA for the second consecutive time will lose social privileges. A chapter will be penalized with two weeks of social suspension, starting from the first day after the conclusion of the social alcohol ban each semester, for every .05 below the minimum GPA. A second scholastic plan will be drawn up and submitted to the Vice President of Scholarship and Service and the IFC Advisor. A second letter will be sent to the respective National Headquarters or Alumni Board requesting a review and evaluation of the situation. Copies of the letter will be sent to the chapter president, the IFC Advisor, Vice President of Risk Management, and Vice President of Standards;
- (c) Any chapter falling below the minimum GPA for the third consecutive time will be required to meet with the Board of Fraternity Affairs to show cause. A chapter will have to convene with the Board to discuss future action concerning their academic progress and their existence on campus at the University of Illinois. A third letter will be sent to the respective national Headquarters or Alumni Board notifying them of the third violation and the requirements of the chapter.

## **Article XIII. Chapter Education Requirements**

- (a) Sexual Assault Education

- (i) All Associate and Full Member chapters of the Interfraternity Council will be required to provide education to students in their second year of membership on the topic of sexual assault and bystander intervention once an academic year.
- (ii) Chapters should utilize the University of Illinois resource, iCare program. Alternative programs with a primary focus on bystander intervention education may be approved by the Interfraternity Council Executive Board.
- (iii) Completion of this requirement is outlined as such:
  - 1) chapters with less than 60% attendance by second year members or failure to schedule will be forwarded to IFC Judicial Board;
  - 2) chapters with attendance between 61% and 89% will be assessed a \$20 per person fine for those second year members who were absent;
    - (i) All fines collected will be donated to a local agency focused on sexual assault survivor resources.
  - 3) chapters with 90% attendance will be considered compliant for the academic year.