

The Illinois Greek Initiative

Revised Spring 2020

Mission Statement

The Mission of the University of Illinois Urbana-Champaign Greek Community

As members of fraternities and sororities at the University of Illinois Urbana-Champaign, we are committed to ensuring our success as students and invested partners in our organizations through celebrating friendship, leadership, scholarship, service, and social advancement while appreciating the diversity of our member organizations.

Our Values

Inherent in this mission is the facilitation of our values as fraternity and sorority members:

- **Friendship:** To create an eternal bond of loyalty, camaraderie, and respect based on the pride and unity that encompasses our community.
- **Leadership:** To develop the skills and talents for our members to impact our campus, community, state, country and world as undergraduate members and as graduate and alumni members.
- **Scholarship:** To encourage and provide the resources for our members to succeed academically through continuous learning, moral development, and scholastic recognition.
- **Service:** To enrich the lives of our members through meaningful involvement in service and philanthropic events.
- **Social Advancement:** To formulate meaningful friendships through a wide range of activities that brings together our members and develops personal and professional skills.

All of these are facilitated with a respect to:

- **Diversity:** To create an opportunity for people of different backgrounds, cultures and interests to come together and celebrate the common experiences that we have as fraternity and sorority members while appreciating our individual differences.

The Mission of the Illinois Greek Initiative

The Illinois Greek Initiative is to serve as a means for fraternities at the University of Illinois to return to their founding principles, to preserve and promote the spirit from which they were created, and to challenge Greek men to hold themselves to a higher standard of excellence in their communities and their lives.

History

Over the past decades, Greek systems across the nation have slowly abandoned many of the founding principles of their organizations. The hundreds--perhaps thousands--of publicized incidents of brutal hazing, alcohol-related injuries and deaths, and degrading behavior have tainted a community that, in reality, should instead breed leadership and a sound environment for personal growth.

While the Interfraternity Council (IFC) at Illinois serves as the standard of our Greek community and strives to set an example for Greek communities everywhere, this organization continues to witness a dwindling perception of both the Greek system as a whole and individual chapters. Daily one sees the poor choices some fraternities continue to make. We also see the poor actions of our members and Greeks across the country providing many universities the grounds to consider eradicating their Greek communities all together. IFC has attributed much of these incidents and common struggles to one common factor: chapters have lost sight of their founding mission and values; consequently, failing to portray that mission to their communities.

The Illinois Greek Initiative is a plan of action to help eradicate this problem. It is designed to return chapters to the basic goals of leadership, service, brotherhood, academic achievement, and proper risk management. The Illinois Greek Initiative is an opportunity for IFC member chapters at Illinois to take an unprecedented step towards holding themselves accountable for the decisions they make each day and showing the rest of the community that Greek men at this university hold themselves to a higher standard than other college men. Finally, the Illinois Greek Initiative is a resource for Greek chapters and the IFC to see what problems the chapters are facing, how they can be fixed, and propose strategies to avoid future problems. The Illinois Greek Initiative confirms that its Greek community's success is unsurpassed, our intentions are genuine, and our claim to remain an integral part of the university community is deserved.

Overview

To promote our integrity, the Illinois Greek Initiative will require its members to meet particular standards and guidelines. These standards and guidelines are monitored and enforced by the Vice President of Standards and the Interfraternity Council Executive Board. These requirements will give Interfraternity Council member chapters the evaluation process necessary to increase the quality of their chapters and, by the same token, reestablish the fundamental characteristics upon which their chapter was founded.

The Illinois Greek Initiative will be a simple evaluation process on a percentage basis¹. It will be based upon action, monitoring, and improvement. Interfraternity Council member chapters will be required to comply with the Illinois Greek Initiative. Reporting and evaluation methods will follow. Most important, action to remedy problems, address weaknesses, and enhance strengths will be taken by member chapters.

All sections and their respective standards award points based upon successful completion of the individual tasks described. Certain tasks award points based on completion during a particular semester, both semesters, or either semester. Each individual task has a particular point value, documentation requirement, and deadline and is listed under its respective *Standard* heading. Note that all deadlines fall into these dates:

Spring Semester

Fourth Week—Planning Events

Eighth Week—Planning, Scheduled Events

Fourteenth week - Final Deadline for Events that Occur Throughout the Year

Fall Semester

Fourth Week—Planning Events

Eighth Week—Planning, Scheduled Events

Fourteenth Week—Final Deadline for Events that Occur Throughout the Year

These deadlines are meant to give some conformity to groups of individual tasks that will likely be completed around the same time. Furthermore, for events that may be done throughout the year, nothing needs to be submitted until the fourteenth week of the fall semester—just before the calendar year ends². IFC will notify the deadlines on for each task for the Illinois Greek Initiative.

¹ This percentage based scoring will allow chapters that do not qualify for particular standards to participate without penalty.

² By having the final deadline in the fourteenth week of the semester, IFC will have time to begin the evaluation process in preparation for meetings early in the next semester.

Reporting Process

Reports will run on a calendar year cycle. Documentation may be provided by Fraternity & Sorority Affairs, Interfraternity Council or by each chapter. The documentation means and maximum point value for each standard is listed with each standard description.

Performance

The Illinois Greek Initiative reports shall consist of three levels of performance, derived from the evaluation scorecard: *Exceptional*, *Satisfactory*, and *Unsatisfactory*. The following is a brief description of these levels.

Exceptional Performance

Each chapter falling within this category has demonstrated exceptional performance across all sections and is noted as being a top chapter on the university. All chapters that meet these standards have scored 85% or above as their total score.

Satisfactory Performance

Each chapter falling within this category has demonstrated that their chapter has maintained good standing within the IFC. All chapters that meet these standards have scored between 60-84.99% as their total score.

Unsatisfactory Performance

Each chapter falling within this category has demonstrated poor performance and has not maintained good standing within the IFC. All chapters that meet these standards have scored below 60% as their total score.

Chapters that are under probationary status as imposed by their respective national affiliation will be automatically considered *Unsatisfactory* until IFC is notified that said status has been changed.

The evaluation scorecard will use standards outlined under the “*Standards*” section of this Illinois Greek Initiative. Descriptions of each individual standard and its point value can be found in further detail within that section.

Follow Up and Appeals

The most important part of the Illinois Greek Initiative is the follow up. An evaluation process alone can only describe the current situation of a chapter. It takes *initiative* to use that evaluation as a standard from which qualitative and quantitative actions can be derived to produce continual improvement.

All chapters will be notified of their rating and of any and all recommendations decided upon by the Interfraternity Council Judicial Board. These recommendations will be described in detail, and the criteria under which these decisions were made will also be included.

Chapters failing to meet a Satisfactory Performance will be required to have an evaluation session with the Interfraternity Council Judicial Board and discuss the current state of their respective chapter. The goal for the Judicial Board in this process is to work with the chapter to evaluate the state of the chapter, plan a course of action, and track progress towards achieving higher standards. This discussion will be a meeting in which goals will be set by chapter members for advancement with the help of the Judicial Board. A course of action will be decided upon. Remediating actions will be assigned to the chapter based upon this discussion and any further deliberation with the Judicial Board³. All actions cooperatively agreed upon or assigned in this meeting will be monitored accordingly by the Vice President of Standards and, if appropriate, the Interfraternity Council Executive Board member corresponding to the area of needed improvement. It is hoped that judicial sanctions will not be necessary in this process.

Any chapters wishing to appeal the rating or assigned remediating actions from the Judicial Board must submit an appeal to the Interfraternity Council Vice President of Standards no later than 14 days from initial notification of their results. For the appeal process, chapters will be required to meet with the Interfraternity Council Greek Advisor to discuss their own individual plans for improved success and chapter standards. Our advisor will then offer suggestions, take feedback, and then deliberate on the results of that meeting. The advisor will then present a recommendation to the Interfraternity Council Executive Board for approval or other modification. The Executive Board will then make the final decision.

³ Deliberations may or may not be necessary and are at the discretion of the Vice President of Standards. Deliberations occur apart from the chapter (after the discussion with the Judicial Board) with only the Vice President of Standards and the Judicial Board being involved.

Performance-Based Action

Exceptional Performance

Interfraternity Council will recognize chapters for exceptional performance. Recognition will include exposure on the Interfraternity Council website, mention in the Greek inserts in the University-provided information given to incoming freshman, letters of commemoration to national affiliation, a press release for the chapter to use in their alumni newsletter or any other pertinent publication, a large banner displaying the chapter's accomplishments, an advertisement in the Daily Illini funded by IFC (in the spring semester following the chapter's naming as exceptional), and an award received at the Greek Oscars ceremony. There will also be a 50% reduction in the chapters IFC dues in the calendar year following its naming as exceptional. Other rewards for exceptional performance will be considered based upon suggestions brought to the attention of the Vice President of Standards and the Interfraternity Council.

Unsatisfactory Performance

Chapters receiving an unsatisfactory rating will be required to go through the process outlined in the "Follow Up and Appeals" section. The assessment of chapter strengths and weaknesses by the Judicial Board will be dealt with via actions designed to remedy the area of poor performance and improve the chapter. The following are a few examples of what the Judicial Board might consider appropriate in aiding a chapter increase its standards. Again, it is hoped that judicial sanctions will not be necessary in this process, though the Judicial Board may utilize sanctions if deemed appropriate for the situation.

Examples:

- 1) Chapter earned a 55% rating with the greatest demerits in Scholarship.
Potential Remediating Actions:
 - Chapter will create incentive and accountability program for members' scholastic performances.
 - Chapter will raise expectations of new member academic requirements

- 2) Chapter earned a 48% rating with the greatest demerits in Leadership and Alumni and External Relations.
Potential Remediating Actions:
 - Chapter will have 20% of membership attend at least one I-Program through the Illinois Leadership Center in this calendar year.
 - Chapter will work towards creating an alumni newsletter with the help of Vice President of Communications

These examples are neither all inclusive, nor do they address the multitude of situations an individual chapter might need addressed. All evaluations are addressed individually on a chapter by chapter basis with chapter members and Judicial Board members working together to address individual weaknesses and areas of concern.

Standards

Section	Standard Area
A-----	CHAPTER ADMINISTRATION
B-----	FINANCIAL MANAGEMENT
C-----	FACILITY MANAGEMENT
D-----	SCHOLARSHIP
E-----	RISK MANAGEMENT
F-----	MEMBERSHIP RECRUITMENT
G-----	MEMBERSHIP DEVELOPMENT
H-----	LEADERSHIP
I-----	NEW MEMBER EDUCATION
J-----	EXTERNAL RELATIONS
K-----	SERVICE

IGI Totals

Total Points Possible (excluding excused points): 265

A. Chapter Administration (25 Points)

1. The chapter submits its roster and officer updates to Fraternity & Sorority Affairs
Point Value: 4 (2 points for fall and 2 points for spring)
Documentation: Fraternity & Sorority Affairs will provide a list to IFC.
Deadline: **Fourth Week** of each semester
Suggested Completion By: President/ IGI Chair
2. The chapter submits 100% of new member grade release forms to Fraternity & Sorority Affairs each semester.
Point Value: 4 (2 points for fall and 2 points for spring)
Documentation: Fraternity & Sorority Affairs will provide a list to IFC.
Deadline: Fraternity & Sorority Affairs will set deadline each semester. The deadline will be communicated to chapter presidents by IFC.
Suggested Completion By: President/ IGI Chair
3. The chapter has one executive retreat each semester (goal setting, strategic planning, etc.).
Point Value: 8 (4 points for fall and 4 points for spring)
Documentation: Chapter will provide IFC with retreat agenda and signed attendance list affirming attendance at retreat. Chapter advisor must sign the attendance sheet.
Deadline: **Eighth Week** of each semester
Suggested Completion By: President
4. The chapter submits at least two [2] applications for the chapter into the Greek Oscars competition. Applications for individual awards are not applicable.
Point Value: 5 (spring semester only)
Documentation: VP of Membership will provide documentation.
Deadline: Provided on www.greekoscars.com in the Spring semester.
Suggested Completion By: President/ IGI Chair
5. The chapter attends all IFC Presidents' Council meetings. Chapters cannot miss more than two [2] Presidents' Council meetings per year⁴.
Point Value: 4 (2 points for fall and 2 points for spring)
Documentation: IFC Executive Vice President will provide verification.
Deadline: NA⁵
Suggested Completion By: President or other Chapter member in absence of President

⁴ A year is defined as the period of time spanning the spring semester in which the new IFC Executive Board is installed until the Fall semester in which the aforementioned IFC Executive Board is replaced by a new Board

⁵ "Not Applicable"

B. Financial Management (10 Points)

1. The chapter pays IFC dues in full by the deadline set by the Executive Vice President for each semester in the calendar year. When a chapter misses its payment, it will lose two [2] points for every day that it fails to pay its balance. This deduction will affect only the point totals for the semester, and not the aggregate pint total for this section.

Point Value: 10 (5 points for fall and 5 points for spring)

Documentation: IFC Executive Vice President will provide verification.

Deadline: Set by IFC Executive Vice President

Suggested Completion By: Treasurer, Accounting Firm, or Alumni

Recommendations:

1. The chapter's finances are kept with a financial institution or certified accountant.
2. The chapter has a collection policy in place for all members to review.
3. The chapter maintains an annual budget.

C. Facility Management (28 Points)

1. The chapter must elect/appoint an officer responsible for property management who will report to the IFC Director of Housing.
Point Value: 4 (2 points for fall and 2 points for spring)
Documentation: Chapter will report this officer position on their online roster. Fraternity & Sorority Affairs will provide a list to IFC.
Deadline: **Fourth Week** of each semester
Suggested Completion By: President
2. The chapter attends Certified Housing Workshops.
Point Value: 4 (2 points for fall and 2 points for spring)
Documentation: The IFC Director of Housing will provide verification.
Deadline: IFC will notify chapters of the workshop dates.
Suggested Completion By: House Manager
3. The chapter must be represented at Fire Factor by at least one [1] member during the calendar year (it is held once per semester).
Point Value: 5 (once per calendar year)
Documentation: The IFC Director of Housing will provide verification.
Deadline: IFC will notify chapters of the dates.
Suggested Completion By: House Manager or President
4. The chapter's external appearance is appropriate year-round, including break periods. For every infraction a house accrues, two [2] points will be deducted from its semester totals.
Point Value: 10 (5 points for summer/fall and 5 points for winter/spring)
Documentation: The IFC Director of Housing will provide verification.
Deadline: NA
Suggested Completion By: Entire Chapter
5. The chapter must pass city inspection in three [3] or fewer inspections. This inspection is usually conducted during the fall semester of the calendar year for which IGI is based upon.
Point Value: 5 (once per calendar year)
Documentation: Forms will be provided by Certified Housing. The Director of Housing will be in charge of providing said verification.
Deadline: NA
Suggested Completion By: property manager/ house manager

D. Scholarship (12 Points)

1. The chapter must elect/appoint an officer responsible for Scholarship.

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: Chapter will report this officer position on their online roster. Fraternity & Sorority Affairs will provide a list to IFC.

Deadline: **Fourth Week** of each semester

Suggested Completion By: President

2. The chapter's GPA is above the all men's undergraduate average for each semester. Semesters will be evaluated individually, not in the aggregate. A chapter will receive four [4] points for being above the all-male GPA average, and will receive one [1] point for every tenth of a GPA point (.10) it lies above the all-male undergraduate average. A chapter below the all-male GPA average will lose one [1] point for every tenth of a GPA point it is below this average.

Point Value: 8 (4 points for fall and 4 points for spring)

Documentation: Fraternity & Sorority Affairs will provide documentation to IFC.

Deadline: When grades are released by FSA.

Suggested Completion By: NA

Recommendations:

1. The chapter maintains a recognition program for scholastic achievement.

E. Risk Management (25 Points)

1. The chapter elects/appoints an officer responsible for Risk Management.

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: Chapter will report this officer position on their online roster. Fraternity & Sorority Affairs will provide a list to IFC.

Deadline: **Fourth Week** of each semester

Suggested Completion By: President

2. Chapter programming includes at least one [1] seminar, guest speaker, or presentation concerning alcohol use and abuse per semester. For an additional two [2] points per semester the chapter may sponsor a guest speaker, seminar, or presentation concerning other risk management issues such as sexual health, legal services, etc. Chapters must have a minimum of 50% attendance at each seminar to receive points.

Point Value: 10 (5 points for spring and 5 points for fall)

Max of 14 (7 [5+2] points for spring and 7 [5+2] points for fall)

Documentation: Chapter will provide IFC with seminar agenda, signed attendance list affirming attendance at seminar and verification from speaker/presenter.

Deadline: **Eighth Week** of each semester

Suggested Completion By: Risk Management Chair/ Committee

3. The chapter adheres to all Kolusis policies and is not sanctioned for any violations thereof in the calendar year. If the offense[s] is severe enough to warrant J-Board hearing, the chapter will receive no [0] points. If the offense[s] is not severe enough to warrant a J-Board hearing, six [6] points will be reduced for every offense. An offense is defined as a Kolusis report that has any negative marks on it. A sanction is defined as any measure, task, or obligation imposed upon a chapter by the IFC Judicial Board. Since many sanctions are made to be educational rather than punitive, the VP of Standards and the IFC President can decide to look past a sanction for an individual house (i.e. everything is considered a sanction, but “minor violations,” such as membership taking the Kolusis Guidelines Test, would be overridden)

Point Value: 36 (18 points for fall and 18 points for spring)

Documentation: VP of Standards will provide documentation verifying no sanctions have been imposed on the chapter.

Deadline: NA

Suggested Completion By: NA

Recommendations:

1. The chapter reviews with the entire membership the Risk Management policies of their organization and the Kolusis policies.
2. The chapter holds a different presenter each semester to avoid repetitive presentations and maximize effectiveness.

F. Membership Recruitment (10 Points)

1. The chapter submits its open house dates to the VP of Recruitment. Each chapter must have at least one open house date per semester. IFC will promote and support chapters' recruitment efforts. (Both semesters or no points)

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: VP of Recruitment will provide documentation.

Deadline: Last week of the fall and spring semesters for the subsequent semester (submit fall for spring, and vice-versa).

Suggested Completion By: Recruitment Chair/Committee

2. All recruitment events are alcohol free.

Point Value: 24 (12 points for fall and 12 points for spring)

Documentation: VP of Standards will provide documentation verifying no sanctions have been imposed on the chapter.

Deadline: NA

Suggested Completion By: NA

3. The chapter has a fall Quad Day booth.

Point Value: 2 (only for fall semester)

Documentation: The chapter will provide documentation from the Illini Union Registered Student Organization (RSO) office verifying presence at Quad Day.

Deadline: IFC will notify chapters of the date.

Suggested Completion By: Recruitment Chair/Committee

4. The chapter attends the annual IFC Recruitment Workshop put on by VP of Recruitment.

Point Value: 2 (only during spring semester)

Documentation: VP of Recruitment will provide attendance list.

Deadline: IFC will notify chapters of the date.

Suggested Completion By: Recruitment Chair/Committee

Recommendations:

1. The chapter maintains a year-around recruitment program.

G. Membership Development (12 Points)

1. The chapter submits a current written Code of Conduct (Chapter Bylaws) to Fraternity and Sorority Affairs.

Point Value: 3 (must be submitted once per calendar year)

Documentation: Chapter will provide documentation to IFC

Deadline: **Fourth Week** of spring semester

Suggested Completion By: President or IGI Chairman

2. The chapter holds events that add value to members' experiences within the chapter and increase their advancement towards the chapter ideals. Examples include workshops on Time Management, Chapter Values, Resumes, Financial Management, Networking, Etiquette, Health and Wellness, Ethics, etc. VP of Membership will determine the merit of submitted events and will help orchestrate events.

Point Value: 12 (only for fall semester; 4 points per event, with maximum points awarded for three events).

Documentation: Chapter will provide IFC with verification from speaker/presenter.

Deadline: **Fourteenth Week of fall semester** (Preferably as completed)

Suggested Completion By: Membership Development Chair/ Committee

H. Leadership (18 Points)

The chapter sends a member (or members) to the following leadership programs:

1. Any national, regional, or otherwise exceptional leadership program. These events will be evaluated by the IFC Executive Board for validity. A leadership event is any valid event that at least three [3] chapter members attended. Events may be local and/or University sponsored. Individual attendance to similar or separate programs *within the same series* (i.e. “I-Programs”) will also be counted. It will take three [3] such individual events to equal one [1] event for the chapter.

Point Value: 9 (fall semester only; 3 per event with maximum points awarded to three events)

Documentation: Chapter will provide IFC with agenda, registration invoice (if applicable), and a signed attendance list affirming attendance at the event.

Deadline: Fourteenth Week of fall semester

Suggested Completion By: Membership Development Chair/ Committee

2. Greek Leaders’ Retreat

Point Value: 3 (spring semester only)

Documentation: Fraternity & Sorority Affairs will provide documentation to IFC.

Deadline: IFC will notify chapters of the date.

Suggested Completion By: Chapter Executive Board

3. President’s Retreat

Point Value: 3 (spring semester only)

Documentation: Fraternity & Sorority Affairs will provide documentation to IFC.

Deadline: IFC will notify chapters of the date.

Completion By: President

4. Emerging Leaders

Point Value: 3 (spring semester only)

Documentation: Fraternity & Sorority Affairs will provide documentation to IFC.

Deadline: IFC will notify chapters of the dates.

Suggested Completion By: younger Chapter members looking to get involved

Recommendations:

1. 100% of the chapter’s membership holds active membership in other student organizations.
2. Attend Integrity Program during Spring semester

I. New Member Education (17 Points)

1. The chapter submits to the Vice President of Standards a description of the chapter's new member education process that is signed by the Chapter Advisor (limited to two pages in length; can be a calendar, brief lesson plans, etc.). This description is defined as an organized plan to educate new members. This definition is left vague purposely, since IFC will not endorse any chapter's plan. It is in IGI to show that a chapter is making an organized and legitimate effort to educate new members.

Point Value: 16 (8 points for fall and 8 points for spring)

Documentation: Chapter will provide VP of Standards with this form signed by Chapter Advisor.

Deadline: **Eighth Week** of the each semester

Suggested Completion By: New Member Educator/ Committee

2. Chapter's Initiation Week schedules are submitted to VP of Standards. If Initiation Week does not occur or is not allowed per National standards, Chapter must notify VP of Standards and provide verification. Chapters without I-weeks will not receive points for this category but will be excused from these points. Their total points possible will be 10 points less. This will be noted in their Total Excused Points column of the detailed standings.

Point Value: 10 (5 points for fall and 5 points for spring)

Documentation: Fraternity & Sorority Affairs will provide a list to IFC.

Deadline: **Eighth Week** of each semester

Suggested Completion By: New Member Educator/Committee

3. Hazing is not tolerated in any form; neither as part of the new member program nor as acts of individual members of the chapter. Chapter President agrees to educate chapter members of the Board of Fraternity Affairs Hazing policy each semester by signing the "Anti-Hazing Documentation Form" through Fraternity & Sorority Affairs.

Point Value: 0; Chapters found to be hazing are automatically disqualified from recognition within IGI for that calendar year. The chapter will still participate in IGI standards and be evaluated by the Judicial Board.

Documentation: VP of Standards and the Board of Fraternity Affairs will certify that the chapter has not participated in hazing of new members.

Deadline: NA

Suggested Completion By: New Member Educator/ Committee or President

Recommendations:

1. A "Big Brother", "Dad", or similar mentoring program exists to guide new members.

J. Alumni and External Relations (10 Points)

1. The chapter has at least one chapter advisor who is an alumnus of the (inter)national fraternity.

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: Chapter will provide verification via a signature from the alumnus formally verifying his status as a chapter advisor.

Deadline: **Fourteenth Week of each semester**

Suggested Completion By: Secretary/ President

2. The chapter publishes an alumni newsletter at least once a year. (May be electronic)

Point Value: 9 (only for fall semester; 3 points per newsletter with the possibility of earning points for a maximum of 3 newsletters)

Documentation: Chapter will provide Fraternity and Sorority Affairs (who will then pass to the VP of Communications) copies of these finished newsletters.

Deadline: **Fourteenth Week of fall semester** (Preferably when completed)

Suggested Completion By: Secretary/ President

3. The chapter participates in alumni events in the calendar year, excluding homecoming.

Point Value: 9 (only for fall semester; 3 points per event with the possibility of earning points for a maximum of 3 events)

Documentation: Appropriate documentation must be provided to VP Membership who will determine merit.

Deadline: **Fourteenth Week of fall semester** (Preferably when completed)

Suggested Completion By: President

4. The chapter communicates with an FSA chapter advisor at least once per semester.

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: Chapter advisor will provide verification to IFC via a signed document.

Deadline: **Fourteenth Week of fall semester**

Suggested Completion By: Chapter Executive Board

Recommendations:

1. The chapter has at least one faculty member who is an advisor.

K. Service (18 Points)

1. The chapter elects/appoints an officer responsible for Service/Philanthropy.

Point Value: 4 (2 points for fall and 2 points for spring)

Documentation: Chapter will report this officer position on their online roster. Fraternity & Sorority Affairs will provide a list to IFC.

Deadline: **Fourth Week** of each semester

Suggested Completion By: Service Chair/ Committee

2. The chapter sponsors at least one service event during the calendar year where at least 25% of members attend with three hours per member.

Point Value: 5 (only during fall semester)

Documentation: Chapter will report all service hours and money raised IFC website.

Deadline: **Fourteenth Week of fall semester** (Preferably when completed)

Suggested Completion By: Service Chair/ Committee

3. The chapter sponsors/co-sponsors one philanthropy project during the calendar year.

Point Value: 5 (only during fall semester; two [2] points for preparing a plan for this service/philanthropy project and submitting it to VP of Service.)

Documentation: Chapter will report all service hours and money raised to IFC website. Plan and press release must be provided to VP of Service, and must be released to the Office of Fraternity and Sorority Affairs.

Deadline: **Fourteenth Week of fall semester** (Preferably when completed)

Suggested Completion By: Philanthropy Chair/ Committee

4. The chapter's service chair keeps a record of all man hours and money raised from all service projects and events and submits them to the IFC VP Service on a monthly basis. Late hours will not be accepted for IGI credit. Service hours must equal at least two [2] hours per member. Chapters will receive four [4] points for achieving two hours per member, and will receive additional one [1] point for every service hour per member in excess of two [2] hours per member. The point value for this section will remain at six [6], and there will be a cap at 10 points

Point Value: 12 (6 for fall semester and 6 for spring semester, with the possibility of earning 10 points per semester, or 20 points total.)

Documentation: Chapter will report all service hours and money raised to VP of Service.

Deadline: NA

Suggested Completion By: Service Chair/ Committee

Recommendations:

1. The chapter supports other Greek service efforts by participating in other fraternity's philanthropy event.